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## KenCloud™ Document Management System

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Swash Convergence Technologies Limited

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## KenCloud™ DMS (Document Management System)

**Now empower your Business with best use of your Data, Resources & Operations**

### Overview

A research shows 80% of the documents, we store in our office are on papers. It doesn't matter how much we make our work automatic, one can't change this fact of modern offices. Paper documents are still flying from one cabin to another in offices. Often documents are lost or misplaced or misused. Rarely one keeps back up of these data. Any disaster can take you out from the business. That's why SWASH developed Document Management System. It makes your paper documents into a digitalized online storage, transfer system.

KenCloud™ DMS is an effective, Microsoft Azure cloud-based Document Management System that increases output and automates crucial business processes. This advanced software offers compelling document management features, which can be used by organizations irrespective of their sizes.

KenCloud™ DMS builds a very important vault of enterprise data with a specific end goal to encourage learning creation and enhance business decision making.

### Business Benefits of Microsoft Azure Cloud based ERP of Swash

- Amalgamation of various Business processes
- Eliminates human error from the business making the business more efficient
- Better control and view over key information of business
- Improves cost efficiency – better profitability and lower cost
- Provides expandability and mobility to the business
- Zero cost of Ownership
- Ease of Use (User friendly workflows and interfaces)
- Improved time and money management
- Supports Growth and scalability as well as diversity in business
- Helps in staying ahead of competition
- 360-degree view of your business, anytime, from anywhere
- Secured - Hosted on highly secured Microsoft Azure servers
- Automatic updates and upgrades



## Why KenCloud™ DMS??

### Primary reasons setting it apart

- Promoter is an IT Architect – understands the products in the industry & have made KEN CLOUD one notch better through their in-depth domain expertise
- KenCloud's IT architecture and nuances which is exhaustive at the back-end & user friendly & secure in the front-end, is a key USP
- Not too complicated for deployment as well as use
- Simple console and report availability in only "3 clicks" make the software very easy to use
- Extremely cost competitive in the industry, 'pay per user' models. Zero cost of acquisition for the buyer
- Mobile integration - SMS and Conference Gateway Embedded
- 100% mobility solution for tracking and managing through all versions of Android, iOS, Windows phone, tablets and express pads

### Product Highlights

#### Secure Web Client

Access your documents on any browser using the Web client. It provides secure access to your documents over the internet.

#### Access from any Device

It access information on the go using your mobile devices. Also, available via web browser to Mac, Linux and Windows RT.

#### Granular Permissions

Control who has add, edit and delete powers as well as what documents each user can access.

#### User Activity Audit Log

Track when & which documents are being accessed by each user.

#### Version Control

Retain unlimited versions of documents and revert back to any older version at any time. A new version of the document is created when a document is saved after changes have been made.

#### Recycle Bin

Prevent accidental deletion of documents by having the ability to recover documents.



### **Unique Labeling & Organization System**

KenCloud™ DMS uses labels instead of folders so you can assign multiple categories to a document instead of only one. This means that each document can be found under multiple categories, and each category can be combined with others to help find documents quickly.

### **Comprehensive Search Engine**

KenCloud™ DMS has a comprehensive and powerful search engine that includes post-scan Optical Character Recognition (OCR) in English, French, German, Italian, Dutch, Portuguese, and Spanish languages. You can also search by labels, dates and even any comments you made about the document.

### **Easy Document Classification**

Using OCR, KenCloud™ DMS will even suggest labels while you're scanning and importing to help you quickly and easily classify your documents as you add them to the system. You can also add labels at any time by simply dragging and dropping the label onto the document.

### **Inbuilt Screen Capture**

Capture anything you see on your computer screen and save it directly into KenCloud DMS. You can also perform Optical Character Recognition (OCR) on the screen capture so that you can find it easily later.

### **Included PDF Converter & Printer**

Create PDFs from webpages or any other application that supports printing and save them directly into KenCloud™ DMS using the KenCloud DMS virtual printer.

### **Automated Folder Monitoring**

Continuously monitor specified folders for activity and automatically import documents into KenCloud™ DMS. You can even specify various options that can help automate processes in your organization based on which folder the documents are imported from.

### **Industry Standard PDF Format**

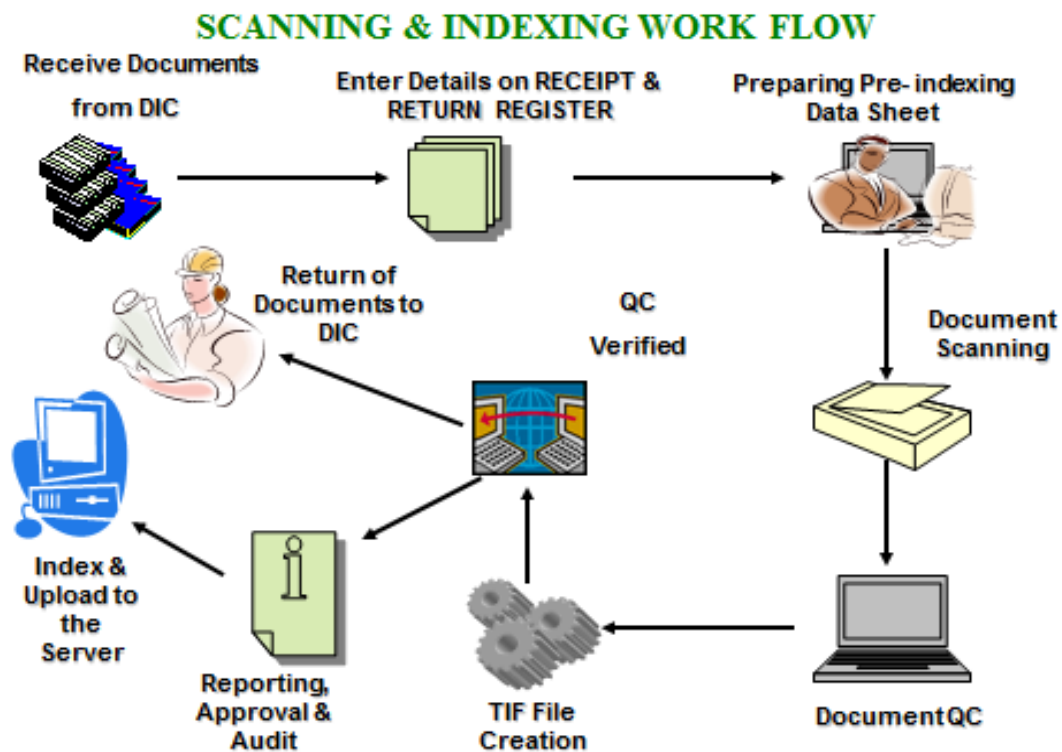
KenCloud™ DMS saves your documents in PDF format and automatically creates searchable PDFs of any scanned paper document. The Searchable PDF feature includes live text with PDF images, enabling you too easily and accurately search for information in PDF documents.



## Business Benefits of DMS

- Increased efficiency through shared practices
- Higher cost effectiveness
- rapid sales cycles
- improved customer relations
- lessened product time-to-market
- Better decision-making
- No hardware or licensing costs
- No software installs or upgrades
- Quick implementation
- Access from anywhere, anytime

## Framework



## Innovation at Swash

Our Developers are innovators, rather than being followers. Since inception, Swash has continuously working on its technical platforms to map itself with the current IT trend. It



enables Swash to use latest platforms to differentiate itself from others. Our aim behind using all the latest technical platforms is to give our clients a scalable solution. Business in current market is no longer limited with traditional boundaries. With rapid change in technology, we ensure that we can deliver best possible technical services to our valuable clients.

## Technology Stack

We are recognized by Microsoft as Windows Azure Featured Partner world-wide, Microsoft Cloud Accelerated Partner & Microsoft Small Business Specialist. We specialize in developing strategies and software solutions, which are built around latest Microsoft technologies, to enable IT cost savings and increased profits for our clients. Our KenCloud ERP is built on Windows Azure platform, the most advanced and revolutionary Internet-scale computing and services platform hosted in data centers managed or supported by Microsoft.

## Deployment

KenCloud ERP Suite is available both as on premise as well Software-as-a-Service (SaaS) models. It is the most preferred choice for businesses across the globe as it encompasses in-built intelligence and business acumen for your industry.

## Multi Device Accessibility

The entire suite of products is accessible over the Internet, which gives you the freedom to access information from any part of the globe at the click of a browser button, whether from a laptop, a PDA, mobile phone or a tablet PC. So, you and your colleagues can monitor, manage and execute tasks even when you are on the move.





## Know Us

Swash Convergence Technologies Limited is one of the leading Software Development Company, with global existence; began its successful foray into the IT world in 2001, flourishingly spreading its fragrance both in the National as well as the International market especially in the business of providing IT solutions & Services to its clients. Swash Convergence Technologies has been recognized as one of the Microsoft Windows Azure featured partners worldwide. Our team lay on the three milestones i.e.: Simplicity, Excellence and Excitement, which helps us to create value in our strategies. It carved out a niche for itself among IT companies, as a provider of single window software solutions and services. In SWASH, we honor the collective strength of all our employees & believe that diversity is the key to our competitive advantage.

For organizations that want to bag new opportunities and establish a competitive position, Swash Cloud ERP Solutions give end-to-end results that scale up or down as required. We accommodate with consulting network, mobility services so that you can concentrate on what matters – innovating, developing and providing customers an extraordinary experience.

## SWASH Advantage

- Large and complex project engineering and handling capabilities
- End-to-end solutions for global clientele
- Extensive domain expertise
- Sizable resource pool with diverse skill sets
- Strong customer and vendor relationships
- Strong service delivery chain

To learn more about SWASH, Please visit our website [www.swashconvergence.com](http://www.swashconvergence.com)

Call us @ 1800-121-4357

Email: [info@swashconvergence.com](mailto:info@swashconvergence.com)

***Despite green movements, still paperless offices are few and far between. So, start protecting our environment. Make your office paper less.***